

# RENÉE DUTREMBLE

ASPIRING COMMUNICATION  
PROFESSIONAL



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## Profile

Aspiring communication professional looking to contribute to and learn from a creative marketing team that will allow me to expand and strengthen my developing skills while engaging in a professional setting

## EDUCATION

### Endicott College, Beverly, MA

Bachelor's degree in Communications  
2021-2024

Involvements: Lambda Pi Eta Honor Society,  
Graphic Design Club, Yoga Club

### Florence University of the Arts, Florence, Italy

Fall 2023

### Biddeford High School, Biddeford, ME

2017-2021

Involvements: Class President, National Honor  
Society, Olympia Snowe Women's Leadership  
Institute

## CERTIFICATIONS

- Hootsuite Social Marketing Course Certification
- College Reading and Learning Association:  
Level II Certification

## SKILLS

- Google Workspace (Docs, Slides, Sheets)
- Public speaking
- Professional writing

## WORK EXPERIENCE

### Content Creation Intern

Fisher Green Creative | Winter 2023

- Created social media posts for businesses
- Researched companies to understand their branding
- Met deadlines

### Marketing Intern

The Clam Shack | Summer 2022

- Assisted in marketing decisions to promote business
- Created spreadsheets to document orders
- Communicated with partnering businesses

### Writing Tutor

Endicott College | Fall 2022 – Present

- Mentor peer students with writing assignments
- Assist in the interview process for new candidates

### Customer Service Worker

The Clam Shack | 2019 – Present

- Provide service to customers in a busy and popular restaurant venue
- Cashier/handle money
- Assist in preparing food for selling purposes
- Package orders to be shipped